



Cardinal Charter Academy  
Board of Directors Meeting  
December Emergency Meeting Minutes  
December 5, 2020

**MEETING HELD AT:**

VIA ZOOM

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor   President	X		3/1/22
Alex Krawchick   Vice-President	X		3/1/21
Candi Hughes   Treasurer	X		9/1/23
Megan Christie   Secretary	X		3/1/22
Elaine Shamel   Director	X		3/1/22

**NON-BOARD MEMBERS ATTENDING:**

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Ana Cordal, VP of Operations – CSUSA
3. Leah Dellicarpini, Chief of Strategy – Launched Solutions
4. Rebecca Draper, Principal – Cardinal Charter Academy
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Donna Rascoe, Board Attorney – Cranfill, Sumner & Hartzog
7. Bill Roach, State Director of Carolinas – CSUSA
8. Corbet Wilson, VP of Education – CSUSA

**I. ADMINISTRATIVE**

**1. CALL TO ORDER**

Pursuant to the public notice, Board President Allen Taylor called the meeting to order at 9:02 a.m. When the meeting was called to order, all Board members were in attendance. Pursuant to G.S. 166A-19.24(b)(7), this meeting was conducted by use of simultaneous communication (conference video and conference phone), and all board members participated via simultaneous communication.

**2. ROLL CALL**

Roll call was held, and quorum was established.

**3. APPROVAL OF THE AGENDA**

**MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the agenda. Motion passed with a roll call vote as follows.**

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	



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## II. BOARD DISCUSSION ITEMS

### A. POSITIVE COVID CASES AT WENDELL FALLS

The board reviewed positive cases from Wendell Falls and the identification of the school as a cluster. Discussion centered around CDC updated guidelines, discussing NC Lightning our Way Forward, timing of positive cases, communication of cases to families and the Board and additional cleaning and safety protocols from the school.

**MOTION:** Motion was made by Megan Christie and seconded by Candi Hughes to have fully remote learning on Monday, December 7, 2020, and communicate to parents that the school has been deemed a cluster and Monday the school will go through a thorough cleaning for the health and safety of students and return to class on Tuesday, December 8, 2020. Motion passed with a roll call vote as follows.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

The Board also communicated the expectation that the Board requires immediate communication on a more frequent basis. Bill Roach has committed to calling Board President immediately when there is a positive case determined with a follow-up via email within an hour. He also committed to update the COVID tracking chart the day of a positive case result.


## III. ADJOURNMENT

**MOTION:** Motion was made by Alex Krawchick and seconded by Megan Christie to adjourn the meeting of the Triangle Charter Education Association with a roll call vote as follows. The meeting adjourned at 10:07 a.m.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

### NEXT MEETING:

Wednesday, January 6, 2020 @ 5:30 p.m.  
VIA ZOOM

DocuSigned by:  
  
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Megan Christie, Board Secretary  
2/9/2021

Date