



Cardinal Charter Academy  
Board of Directors Meeting  
December Meeting Minutes  
December 2, 2020

**MEETING HELD AT:**

Cardinal Charter Academy at Cary and live streamed via ZOOM on the [Cardinal Charter Academy](#) and [Cardinal Charter Academy at Wendell Falls](#) Facebook Page

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor   President	X		3/1/22
Alex Krawchick   Vice-President	X		3/1/21
Candi Hughes   Treasurer	X		9/1/23
Megan Christie   Secretary	X		3/1/22
Elaine Shamel   Director	X		3/1/22

**NON-BOARD MEMBERS ATTENDING:**

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Rebecca Draper, Principal – Cardinal Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Cande Killian-Wood, Deputy Director of Operations – CSUSA
7. Donna Rascoe, Board Attorney – Cranfill, Sumner & Hartzog
8. Renee Michels-Ford, Carolina State Finance Director – CSUSA
9. Maggie Nampon, Deputy Director of Academics – CSUSA
10. Bill Roach, State Director – Carolinas
11. Chris Watson, IT Specialist – Cardinal Charter Academy at Cary

**I. ADMINISTRATIVE**

1. CALL TO ORDER

Pursuant to the public notice, Board President Allen Taylor called the meeting to order at 5:31 p.m. When the meeting was called to order, all Board members were in attendance. Pursuant to G.S. 166A-19.24(b)(7), this meeting was conducted by use of simultaneous communication (conference video and conference phone), and all board members participated via simultaneous communication.

2. ROLL CALL

Roll call was held, and quorum was established.

3. MISSION STATEMENT

Allen Taylor read the mission statement.

4. APPROVAL OF THE AGENDA

**MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve the agenda as amended. Motion passed with a roll call vote as follows.**



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AMENDMENT:

- COVID Update in schools

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

5. APPROVAL OF THE NOVEMBER 4, 2020 AND NOVEMBER 18, 2020 MEETING MINUTES

**MOTION:** Motion was made by Megan Christie and seconded by Elaine Shamel to approve the minutes of the November 4, 2020 and November 18, 2020 with edits. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

II. MANAGEMENT REPORTS

A. NORTH RALEIGH SITE UPDATE

State Director, Bill Roach reported that a one-year delay for North Raleigh is recommended. Board President Allen Taylor further explained that the delay is due to COVID.

**MOTION:** Motion was made by Megan Christie and seconded by Elaine Shamel to request a one-year delay for North Raleigh. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

B. PRINCIPAL REPORT

a. Cardinal Charter Academy at Wendell Falls

Principal LaShonda Hester reported that enrollment is up to 636. After school program is up and running. Families have been offered two dates, December 7 and January to move from remote learning to in-person. The PTC is up and running. Mobile learning is going well for some families, the school is supporting other families who maybe having a harder time. There have been 10 positive cases with staff members and students since September. There are currently 457 students participating in in-person learning.



b. Cardinal Charter Academy at Cary

Principal Becky Draper reported that there were 100 new applications for the 2020-2021 school year. Several spirit nights have been held and Cardinal Convos have restarted to ensure students are ready for high school. There are currently 350 students in the building. Working with the YMCA to be able to staff the aftercare program with the goal to start it with the new year. 1 student has tested positive for COVID.

C. FINANCIALS

a. Financials ending October 31, 2020

Keith Geddings reviewed financials ending October 31, 2020 for Cardinal Charter Academy at Cary. Renee Michels-Ford reviewed financials ending October 31, 2020 for Cardinal Charter Academy at Wendell Falls.

**MOTION: Motion was made by Candi Hughes and seconded by Megan Christie to approve the financials ending October 31, 2020 for Cary and Wendell as presented. The motion passed with a roll call vote as follows.**

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	

III. BOARD DISCUSSION ITEMS

A. OLD BUSINESS

a. Technology task force update

Alex Krawchick provided an update on some connection issues that have been addressed and corrected. The teacher laptops are in route.

B. NEW BUSINESS

a. SUMMER BRIDGE PROGRAM

**MOTION: Motion was made by Megan Christie seconded by Alex Krawchick to approve the Summer Bridge Program for Cardinal Charter Academy at Cary as previously presented to the Board with a roll call vote as follows.**

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	



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- b. RTO FOR NORTH RALEIGH  
All RTO documents were submitted.

**IV. PUBLIC COMMENTS**

President Allen Taylor asked parents to put comments in the comment box and/or email Board members specifically.


**V. ADJOURNMENT**

**MOTION:** Motion was made by Alex Krawchick and seconded by Candi Hughes to adjourn the meeting of the Triangle Charter Education Association with a roll call vote as follows. The meeting adjourned at 6:45 p.m.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**NEXT MEETING:**

Wednesday, January 6, 2020 @ 5:30 p.m.  
Cardinal Charter Academy @ Cary

DocuSigned by:  
  
A2D02DBC2D74409...  
Megan Christie, Board Secretary

2/9/2021

Date