

MEETING HELD AT:

At Cardinal Charter Academy at Cary and live streamed on the [Cardinal Charter Academy and Cardinal Charter Academy at Wendell Falls Facebook Page](#)

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President	X		3/1/22
Alex Krawchick Vice-President	X		3/1/21
Candi Hughes Treasurer	X		9/1/23
Megan Christie Secretary	X		3/1/22
Elaine Shamel Director	X		3/1/22

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Rebecca Draper, Principal – Cardinal Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Cande Killian-Wood, Deputy Director of Operations – CSUSA
7. Stephanie Klinger, Assistant Principal – Cardinal Charter Academy at Wendell Falls
8. Donna Rascoe, Board Attorney – Cranfill, Sumner & Hartzog
9. Renee Michels-Ford, Carolina State Finance Director – CSUSA
10. Maggie Nampon, Deputy Director of Academics – CSUSA
11. Bill Roach, State Director – Carolinas

I. ADMINISTRATIVE

1. CALL TO ORDER

Pursuant to the public notice, Board President Allen Taylor called the meeting to order at 5:31 p.m. When the meeting was called to order, all Board members were in attendance. Pursuant to G.S. 166A-19.24(b)(7), this meeting was conducted by use of simultaneous communication (conference video and conference phone), and all board members participated via simultaneous communication.

2. ROLL CALL

Roll call was held, and quorum was established.

3. MISSION STATEMENT

Allen Taylor read the mission statement.

4. APPROVAL OF THE AGENDA

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to approve the agenda. Motion passed with a roll call vote as follows.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

5. APPROVAL OF THE OCTOBER 7, 2020 MEETING MINUTES

MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve the minutes of the October 7, 2020. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

II. MANAGEMENT REPORTS

A. NORTH RALEIGH SITE UPDATE

A special session Board meeting will be held later in November to cover North Raleigh update and Ready to Open documents.

B. COVID UPDATE

An updated COVID flowchart was reviewed that included Board feedback from the October meeting.

C. PRINCIPAL REPORT

a. Cardinal Charter Academy at Cary

Principal Becky Draper reported that students are back in school starting last week. Continuing to add in students every week with all students who want to come back in the building can come back on November 16, 2020. There has been positive feedback from parents and students. Safety precautions and protocols are being implemented. Teachers are working to ensure that students who are remote and in-person are receiving quality instruction. Student enrollment, demographics and academic data was also presented. Work is being done to determine the safest way to provide aftercare for students.

b. Cardinal Charter Academy at Wendell Falls

Principal LaShonda Hester presented enrollment, demographics and academic data. Additionally, students are coming back in the building with K-3 currently in the building and 4-6 next week. Beginning of Grade testing started this week with 3rd graders and will continue next week. Additionally, approximately 55-60 students

are interested in the aftercare program and planning is being done to ensure that the program can begin safely.

D. FINANCIALS

a. Financials ending September 30, 2020

Keith Geddings reviewed financials ending September 30, 2020 for Cardinal Charter Academy at Cary. Renee Michels-Ford reviewed financials ending September 30, 2020 for Cardinal Charter Academy at Wendell Falls.

MOTION: Motion was made by Candi Hughes and seconded by Alex Krawchick to approve the financials ending September 30, 2020 for Cary and Wendell as presented. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

III. BOARD DISCUSSION ITEMS

A. OLD BUSINESS

- a. Technology task force update
Laptops remain on backorder.

B. NEW BUSINESS

There was no new business.

IV. PUBLIC COMMENTS

President Allen Taylor asked parents to put comments in the comment box and/or email Board members specifically.

V. CLOSED SESSION

MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to discuss confidential personnel matters that are confidential pursuant to North Carolina General Statute section 115C-218.25 and North Carolina General Statute section 115C-319. The motion passed with a roll call vote as follows. Closed session began at 6:46 p.m.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

No action was taken in closed session.

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to return to open session. Motion passed with a roll call vote as follows. The Board returned to open session at 6:53 p.m.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

VI. PERSONNEL

MOTION: Motion was made by Alex Krawchick and seconded by Elaine Shamel to approve the following hires for Cardinal Charter Academy @ Wendell Falls: Scott Swartzfager. All hires have passed a background check. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

VII. ADJOURNMENT

MOTION: Motion was made by Megan Christie seconded by Alex Krawchick to adjourn the meeting of the Triangle Charter Education Association with a roll call vote as follows. The meeting adjourned at 6:55 p.m.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

NEXT MEETING:

Wednesday, December 2, 2020 @ 5:30 p.m.
 Cardinal Charter Academy @ Cary



Megan Christie, Board Secretary

Date 1/6/2021