

**MEETING HELD AT:**

At Cardinal Charter Academy at Wendell Falls and live streamed on the [Cardinal Charter Academy and Cardinal Charter Academy at Wendell Falls Facebook Page](#)

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor   President	X		3/1/22
Alex Krawchick   Vice-President	X		3/1/21
Candi Hughes   Treasurer	X		9/1/23
Megan Christie   Secretary	X		3/1/22
Elaine Shamel   Director	X		3/1/22

**NON-BOARD MEMBERS ATTENDING:**

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Rebecca Draper, Principal – Cardinal Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Cande Killian-Wood, Deputy Director of Operations – CSUSA
7. Stephanie Klinger, Assistant Principal – Cardinal Charter Academy at Wendell Falls
8. Q. Shante’ Martin, Board Attorney – Cranfill, Sumner & Hartzog
9. Renee Michels-Ford, Carolina State Finance Director – CSUSA
10. Maggie Nampon, Deputy Director of Academics – CSUSA
11. Bill Roach, State Director – Carolinas
12. Dr. Corbet Wilson, National Director of Curriculum and Instruction – CSUSA

**I. ADMINISTRATIVE**

**1. CALL TO ORDER**

Pursuant to the public notice, Board President Allen Taylor called the meeting to order at 5:35 p.m. When the meeting was called to order, all Board members were in attendance. Pursuant to G.S. 166A-19.24(b)(7), this meeting was conducted by use of simultaneous communication (conference video and conference phone), and all board members participated via simultaneous communication.

**2. ROLL CALL**

Roll call was held, and quorum was established.

**3. MISSION STATEMENT**

Allen Taylor read the mission statement.

**4. APPROVAL OF THE AGENDA**

**MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve the agenda. Motion passed with a roll call vote as follows.**

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

5. APPROVAL OF THE SEPTEMBER 2, 2020 MEETING MINUTES

**MOTION:** Motion was made by Megan Christie and seconded by Elaine Shamel to approve the minutes of the September 2, 2020 with edits made by Board counsel. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**II. MANAGEMENT REPORTS**

**A. NORTH RALEIGH SITE UPDATE**

Board president Allen Taylor provided an update that the process is making process to get under contract.

**B. TRANSITION FROM FULLY MOBILE INSTRUCTION**

Maggie Nampon presented the reentry plan to transition from fully mobile instruction, which would start on Oct 26. There was discussion on staggered entry of grades, safety precautions and protocols and student/parental supports. For Cary, all K-5 students choosing to return for in-person instruction would return under Plan A beginning the week of November 16. 6<sup>th</sup>-8<sup>th</sup> grade students will remain on Plan B following the Governor’s guidance for grades 6-12. For Wendell Falls, all K-5 students choosing to return for in-person instruction would return under Plan A beginning the week of November 16. 6<sup>th</sup> grade students will remain on Plan B following the Governor’s guidance for grades 6-12.

**MOTION:** Motion was made by Megan Christie and seconded by Elaine Shamel to approve the reentry plan for Cardinal Charter Academy – Cary as presented. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	

Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**MOTION:** Motion was made by Megan Christie and seconded by Elaine Shamel to approve the reentry plan for Cardinal Charter Academy – Wendell Falls as presented. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

C. PRINCIPAL REPORT

a. Cardinal Charter Academy at Wendell Falls

Principal LaShonda Hester reported that enrollment is up and overenrolled by 40 students. The PTC is getting organized. SPED students continue to come into the building 4 days a week and that is going well.

b. Cardinal Charter Academy at Cary

Principal Becky Draper reported that all 3<sup>rd</sup> grade students who wanted to come in came for testing. School has been doing rounds of AIG testing for recommended students. Enrollment is short about 22 students.

D. FINANCIALS

a. Financials ending August 31, 2020

**MOTION:** Motion was made by Candi Hughes and seconded by Megan Christie to postpone the financials ending August 31, 2020 until the next Board meeting. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

### III. BOARD DISCUSSION ITEMS

#### A. OLD BUSINESS

##### a. Technology task force update

Cardinal Cary laptops should be delivered by December.

#### B. NEW BUSINESS

##### a. Lottery and enrollment policy

**MOTION:** Motion was made by Megan Christie and seconded by Elaine Shamel to approve an updated Admissions and enrollment policy for Wendell Falls and North Raleigh with the edit to add the management company as a priority language in accordance with state law. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

### IV. PUBLIC COMMENTS

President Allen Taylor asked parents to put comments in the comment box and/or email Board members specifically.

### V. CLOSED SESSION

**MOTION:** Motion was made by Megan Christie and seconded by Alex Krawchick to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to discuss confidential personnel matters that are confidential pursuant to North Carolina General Statute section 115C-218.25 and North Carolina General Statute section 115C-319. The motion passed with a roll call vote as follows. Closed session began at 7:29 p.m.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

No action was taken in closed session.

**MOTION:** Motion was made by Alex Krawchick and seconded by Elaine Shamel to return to open session. Motion passed with a roll call vote as follows. The Board returned to open session at 7:31 p.m.

**VI. PERSONNEL**

**MOTION:** Motion was made by Megan Christie and seconded by Alex Krawchick to approve the following hires for Cardinal Charter Academy @ Wendell Falls: Geri Ball. All hires have passed a background check. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**VII. ADJOURNMENT**

**MOTION:** Motion was made by Megan Christie seconded by Elaine Shamel to adjourn the meeting of the Triangle Charter Education Association with a roll call vote as follows. The meeting adjourned at 7:34 p.m.

Board Member	Yes	No
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**NEXT MEETING:**

Wednesday, November 4, 2020 @ 5:30 p.m.  
Cardinal Charter Academy

Megan Christie, Board Secretary

Date