

**MEETING HELD AT:**

VIA ZOOM and live streamed on the [Cardinal Charter Academy Facebook Page](#)

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor   President	X		3/1/22
Alex Krawchick   Vice-President	X		3/1/21
Candi Hughes   Treasurer	X		9/1/23
Megan Christie   Secretary	X		3/1/22
Elaine Shamel   Director	X		3/1/22

**NON-BOARD MEMBERS ATTENDING:**

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Rebecca Draper, Principal – Cardinal Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Q. Shante’ Martin, Board Attorney – Cranfill, Sumner & Hartzog
7. Renee Michels-Ford, Carolina State Finance Director – CSUSA
8. Maggie Nampon, Deputy Director of Academics – CSUSA
9. Bill Roach, State Director – Carolinas
10. Dr. Corbet Wilson, National Director of Curriculum and Instruction – CSUSA

**I. ADMINISTRATIVE**

**1. CALL TO ORDER**

Pursuant to the public notice, Board President Allen Taylor called the meeting to order at 5:33 p.m. When the meeting was called to order, all Board members were in attendance. Pursuant to G.S. 166A-19.24(b)(7), this meeting was conducted by use of simultaneous communication (conference video and conference phone), and all board members participated via simultaneous communication.

**2. ROLL CALL**

Roll call was held, and quorum was established.

**3. MISSION STATEMENT**

Allen Taylor read the mission statement.

**4. APPROVAL OF THE AGENDA**

**MOTION:** Motion was made by Alex Krawchick and seconded by Megan Christie to approve the agenda. Motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

5. APPROVAL OF THE AUGUST 5, 2020 MEETING MINUTES

**MOTION:** Motion was made by Alex Krawchick and seconded by Megan Christie to approve the minutes of the August 5, 2020 meeting pending Board counsel review. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

II. MANAGEMENT REPORTS

A. NORTH RALEIGH SITE UPDATE

Board president Allen Taylor stated that the letter for the RTO process with a one-year delay was submitted. A letter of intent has been signed with both parties with the plan to be under contract within the next 30 days.

B. TRANSITION FROM FULLY MOBILE INSTRUCTION

Deputy Director of Academics Maggie Nampon presented the plan to move from fully remote instruction to in-person instruction. Board attorney, Shante' Martin, suggested some edits to the plan for the Board to consider.

**MOTION:** Motion was made by Alex Krawchick and seconded by Megan Christie to approve the outlined plan to collect data and develop and operational plan to be presented to the Board at a later date. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**C. PRINCIPAL REPORT**

a. Cardinal Charter Academy at Wendell Falls

Principal LaShonda Hester discussed the beginning of the school year. This is the end of the in-person staggered entry plan with 5<sup>th</sup> and 6<sup>th</sup> graders. Exceptional Children will be in the building this week. Enrollment is currently at 630 and additional families are being accepted. There are a few vacancies that need to be filled.

b. Cardinal Charter Academy at Cary

Principal Becky Draper provided an update on a week of the meet the teacher events. Hundreds of devices have been loaned out to families that need them. Additionally, desks have been loaned out to families who requested them. Staggered entry has occurred over the past two weeks. Additional work is being completed on the infrastructure of the WiFi in the building this school year.

**D. FINANCIALS**

a. Financials ending June 30, 2020

Keith Geddings presented full year financials ending June 30, 2020.

**MOTION: Motion was made by Candi Hughes and seconded by Elaine Shamel to approve the full year financials ending June 30, 2020. The motion passed with a roll call vote as follows.**

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

b. Furniture, Fixtures & Equipment and Technology Financing

Renee Michels-Ford presented financing options from Elix for furniture and fixture and technology. The Board has already approved the development of a proposal of financing terms.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**III. BOARD DISCUSSION ITEMS**

A. OLD BUSINESS

a. Technology task force update

As a refresh process, 210 iPads with an estimated arrival at the end of this month and 90 laptops for teachers coming with an estimated arrival date of late November.

B. NEW BUSINESS

There was no new business

IV. **PUBLIC COMMENTS**

President Allen Taylor asked parents to put comments in the comment box and/or email Board members specifically.

V. **CLOSED SESSION**

**MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to discuss confidential personnel matters that are confidential pursuant to North Carolina General Statute section 115C-218.25 and North Carolina General Statute section 115C-319. The motion passed with a roll call vote as follows. Closed session began at 6:58 p.m.**

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

No action was taken in closed session.

**MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to return to open session. Motion passed with a roll call vote as follows. The Board returned to open session at 7:01 p.m.**

VI. **PERSONNEL**

**MOTION: Motion was made by Alex Krawchick and seconded by Elaine Shamel to approve the following hires for Cardinal Charter Academy @ Wendell Falls: Sara Adams, Auriela Altman, Stephanie Kolko, Beth Luther and Joshua McDonald. All hires have passed a background check. The motion passed with a roll call vote as follows.**

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**VII. ADJOURNMENT**

**MOTION: Motion was made by Alex Krawchick seconded by Megan Christie to adjourn the meeting of the Triangle Charter Education Association with a roll call vote as follows. The meeting adjourned at 7:03 p.m.**

<b>Board Member</b>	<b>Yes</b>	<b>No</b>
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

**NEXT MEETING:**

Wednesday, October 7, 2020 @ 5:30 p.m.  
Cardinal Charter Academy

Megan Christie, Board Secretary

Date