

MEETING HELD AT:
VIA ZOOM

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President	X		3/1/22
Alex Krawchick Vice-President	X		3/1/21
Candi Hughes Treasurer	X		9/1/23
Megan Christie Secretary	X		3/1/22
Elaine Shamel Director	X		3/1/22

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Rebecca Draper, Principal – Cardinal Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Gina Merrell, Federal Programs – CSUSA
7. Renee Michels-Ford, Carolina State Finance Director – CSUSA
8. Kim Penman, AIG Coordinator – Cardinal Charter Academy
9. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog
10. Dr. Corbet Wilson, National Director of Curriculum and Instruction – CSUSA
11. Cande Killian-Woods, Deputy Director of Operations – CSUSA

I. ADMINISTRATIVE

1. CALL TO ORDER

Pursuant to public notice, Board Vice-President, Alex Krawchick, called the meeting to order at 5:34 p.m.

2. ROLL CALL

Roll call was held, and quorum was established.

3. MISSION STATEMENT

Allen Taylor read the mission statement.

4. APPROVAL OF THE AGENDA

MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve the agenda as amended. Motion passed unanimously.

AMENDMENTS:

- Add Board attorney to provide an update to the Board on the virtual meeting laws
- Add equity statement discussion from CSUSA
- Add Apple Lease agreement under New Business

- Update on the delay request for N. Raleigh
5. Board attorney, Donna Rascoe provided an overview of the new COVID-19 legislation on how remote meetings must be held.
- Give proper notice and the notice must specify the means by which the public can access the remote meeting as that remote meeting occurs
 - Members of the board must identify themselves (1) when the role is taken or the meeting is commenced; (2) prior to participating in deliberations, making motions, proposing amendments, or raising points of order; and (3) prior to voting
 - All documents to be considered shall be provided to each member of the public body
 - Board members must be able to hear what is said by other members, hear what is said by any individual addressing the public body, and be heard by the other members when speaking.
 - All votes should be roll call
 - Minutes shall reflect that the meeting was held by use of simultaneous communication, which members were participating, and when such members joined or left the remote meeting
 - All chats, instant messages, or other written communications between members of the public body regarding the transaction of the public business during the remote meeting are deemed a public record.
 - If the remote meeting is held via conference call, the public body must provide the public with an opportunity to dial in or stream and listen.
 - Members only count toward a quorum for the period while simultaneous communication is maintained for that member
6. APPROVAL OF THE MAY 6, 2020 AND MAY 19, 2020 MEETING MINUTES
MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the minutes of the May 2, 2020 and May 19, 2020 meeting pending any edits made by Donna Rascoe with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

II. MANAGEMENT REPORTS

A. NORTH RALIEGH SITE UPDATE

The North Raleigh one-year delay has been approved by DPI. Nick Diamond should provide an update at the July meeting.

B. CARDINAL CHARTER ACADEMY @ WENDELL FALLS

a. Facilities

Construction of the facility is ahead of schedule. Principal LaShonda Hester visited the school today.

b. Principal Report

Principal LaShonda Hester provided an update on the progress of opening the school. Continuing to move forward with 5 additional hires. Looking for 8 additional teacher in K 1 2 4 complete additional teachers needed in other grades. Continuing with interviews had 1st official captain meeting last week and planning additional meetings moving forward. All curriculum orders have been placed. Enrollment charts need to clearly identify seats available.

C. CARDINAL CHARTER ACADEMY

a. Principal Report

Principal Becky Draper last week of school. Teachers have been coming in one teacher per grade level to pack up student items. Students are being asked to participate in iReady diagnostics for grades 2-7. Data will be used for planning purposes next year. Two-day celebration through carpool next week. Yard signs for K, 5 and 8. Preparations are being made for Summer bridge program June 29 – end July. Open from 2-7. Working on plans for how to open in the fall.

D. FINANCIAL REPORTS

a. Monthly financial YTD April 30, 2020

Keith Geddings presented financial reports for the period ending April 30, 2020.

MOTION: Motion was made by Candi Hughes and seconded by Megan Christie to approve the financial reports ending April 30, 2020 with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

b. Budget presentation

Renee Michels-Ford provided an overview of the budget for FY 21. Provided an overview of the stress test of the budget looking at a reduction of 5% ,10%, 15%, and 25%.

MOTION: Motion was made by Candi Hughes and seconded by Elaine Shamel to approve the budget as presented with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	

Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

III. BOARD DISCUSSION ITEMS

A. OLD BUSINESS

a. Technology task force update

The technology task force will have a discussion on the technology leases with the Apple contract.

B. NEW BUSINESS

a. 2020-2021 School Calendar

MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve an updated 2020-2021 school calendar with the identified 5 technology days with a roll call vote as follows: Motion passed unanimously.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

b. FY 21 Federal funding

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to Authorize the application for all Federal CCIP funding for FY2020/21 for Cardinal Charter Academy, Designate the Principal of Cardinal Charter Academy to be the signing authority as the School Superintendent for all documents related to Federal funding through the State of North Carolina or directly through the United States Federal Government for their designated school, Designate the Principal of Cardinal Charter Academy to sign all related documents for the Federal Funding application including, but not limited to, the North Carolina Statement of Assurances, Debarment Certification, and NC Prayer Certification and Single Set of Assurances and to Approve the Parent and Family Engagement Policy for FY2020/21 with a roll call vote as follows:

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

IV. PUBLIC COMMENTS

There were no public comments

V. CLOSED SESSION

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to go into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to discuss confidential personnel matters that are confidential pursuant to North Carolina General Statute section 115C-218.25 and North Carolina General Statute section 115C-319. Closed session began at 7:07 p.m.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

No action was taken in closed session.

MOTION: Motion was made by Elaine Shamel and seconded by Allen Taylor to return to open session. Motion passed unanimously. The Board returned to open session at 7:26 p.m.

VI. PERSONNEL

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the attached renewals for Cardinal and the following hires for Cardinal Charter Academy @ Wendell Falls: Samantha Anderson, Linda Coble, Ariel Hager and Jeannine Sherman. The motion passed with a roll call vote as follows.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

VII. ADJOURNMENT



MOTION: Motion was made by Alex Krawchick seconded by to Megan Christie adjourn the meeting of the Triangle Charter Education Association with a roll call vote as follows. The meeting adjourned at 7:27 p.m.

Board Member	Yes	No
Allen Taylor	X	
Alex Krawchick	X	
Candi Hughes	X	
Megan Christie	X	
Elaine Shamel	X	

NEXT MEETING:

Wednesday, July 8, 2020 @ 5:30 p.m.
Cardinal Charter Academy

Megan Christie, Board Secretary

Date