

MEETING HELD AT:
VIA ZOOM

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President	X		3/1/22
Alex Krawchick Vice-President	X		3/1/21
Candi Hughes Treasurer	X		9/1/23
Megan Christie Secretary	X		3/1/22
Elaine Shamel Director	X		3/1/22

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Rebecca Draper, Principal – Cardinal Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Renee Michels-Ford, Carolina State Finance Director – CSUSA
7. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog
8. Dr. Corbet Wilson, National Director of Curriculum and Instruction – CSUSA
9. Cande Killian-Woods, Deputy Director of Operations – CSUSA

I. ADMINISTRATIVE

1. CALL TO ORDER

Pursuant to public notice, Board Vice-President, Alex Krawchick, called the meeting to order at 5:31 p.m.

2. ROLL CALL

Roll call was held, and quorum was established.

3. MISSION STATEMENT

Allen Taylor read the mission statement.

4. APPROVAL OF THE AGENDA

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the agenda as amended. Motion passed unanimously.

AMENDMENT:

- Add COVID-19 Update in CSUSA reports

5. APPROVAL OF THE APRIL 1, 2020 MEETING MINUTES

MOTION: Motion was made by Alex Krawchick and seconded by Candi Hughes to approve the minutes of the April 1, 2020 pending any edits made by Donna Rascoe. Motion passed unanimously.

II. MANAGEMENT REPORTS

1. NORTH RALEIGH SITE UPDATE

Allen Taylor reported that he had a call for a status update with the North Raleigh. Plans are still in the works on finding a site and CSUSA is still committed to the project.

2. CARDINAL CHARTER ACADEMY @ WENDELL FALLS

a. Facilities

Leah Dellicarpini reported that construction is ahead of schedule with no foreseeable issues.

b. Principal Report

Principal LaShonda Hester provided an update. Continuing to move forward with hiring and working diligently to ensure that all potential candidates a good fit for the school model. Continuing to engage families with virtual events along with Q&A with the principal. Enrollment applications have continued to increase during the COVID pandemic. CSUSA is continuing to watch enrollment and assure parents that the school will open in August.

3. CARDINAL CHARTER ACADEMY

a. Principal Report

Principal Becky Draper provide an update on CCA. Over 99% of students engaged at least 4 days/week in digital learning. Attendance is tracked by showing up and doing the work. All teachers are conducting daily ZOOM lessons and live instruction at every grade level. All teachers have office hours and are doing small group sessions in Math and ELA. Students are also involved in social sessions in order to remain in contact with their classmates. The school is working to develop a summer bridge program to continue to engage students over the summer. The school is looking at internal benchmarks to help with summer bridge and fall readiness.

4. COVID-19 UPDATE

Leah Dellicarpini provided an update to the new legislation around the school calendar. Recommended to add the 5 days of remote learning on the calendar. Looking at a phased return to work with employees and a plan for the fall.

5. FINANCIAL STATEMENTS – YTD MARCH 31, 2020

Keith Geddings presented financial reports for the period ending March 31, 2020.

MOTION: Motion was made by Candi Hughes and seconded by Elaine Shamel to approve the financial reports ending March 31, 2020. Motion passed unanimously.

III. BOARD DISCUSSION ITEMS

1. OLD BUSINESS

- a. Technology task force update
Confirmed that Grades 3 and above will have 1-1 iPads. K-2 will have computer carts.

2. NEW BUSINESS

- a. Update on Federal Cross Program Consolidated monitoring visit
Gina Merrell presented the state finding for the Federal Cross programming consolidated monitoring visit. Reviewed the findings and the school's responses which includes the state response on the great relationship that the school has with its parents. The Board attorney recommended that additional detail is added to the testing response.
- b. Audit engagement letter
MOTION: Motion was made by Alex Krawchick and seconded by Elaine Shamel to approve the audit engagement letter and the contract for the FY 2019-202 audit. Motion passed unanimously.

IV. PUBLIC COMMENTS

There were no public comments

V. CLOSED SESSION

There was no closed session.

VI. ADJOURNMENT

MOTION: Motion was made by Alex Krawchick seconded by Megan Christie to adjourn the meeting of the Triangle Charter Education Association. The meeting adjourned at 7:21 p.m.

NEXT MEETING:

Wednesday, June 3, 2020 @ 5:30 p.m.
Cardinal Charter Academy

Megan Christie, Board Secretary

Date