

MEETING HELD AT:
VIA ZOOM

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President	X		3/1/22
Alex Krawchick Vice-President	X		3/1/21
Candi Hughes Treasurer	X		9/1/23
Megan Christie Secretary	X		3/1/22
Elaine Shamel Director	X		3/1/22

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Rebecca Draper, Principal – Cardinal Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Renee Michels-Ford, Carolina State Finance Director – CSUSA
7. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog
8. Dr. Corbet Wilson, National Director of Curriculum and Instruction – CSUSA
9. Cande Killian-Woods, Deputy Director of Operations – CSUSA

I. ADMINISTRATIVE

1. CALL TO ORDER

Pursuant to public notice, Board Vice-President, Alex Krawchick, called the meeting to order at 5:33 p.m.

2. ROLL CALL

Roll call was held, and quorum was established.

3. MISSION STATEMENT

Alex Krawchick read the mission statement.

4. APPROVAL OF THE AGENDA

MOTION: Motion was made by Candi Hughes and seconded by Megan Christie to approve the agenda. Motion passed unanimously.

5. APPROVAL OF THE MARCH 4, 2020 MEETING MINUTES

MOTION: Motion was made by Megan Christie and seconded by Candi Hughes to approve the minutes of the March 4, 2020 pending any edits made by Donna Rascoe. Motion passed unanimously.

II. MANAGEMENT REPORTS

1. NORTH RALIEGH SITE UPDATE

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to table North Raleigh site update. Motion passed unanimously.

2. CARDINAL CHARTER ACADEMY @ WENDELL FALLS

a. Facilities

The Board commented on the weekly facilities update that is received. The building walls are now up and construction is moving along.

b. Principal Report

Principal LaShonda Hester has been conducting interviews over the past weeks. Has offered 3 positions this week. Apple products will be used for technology. Starting with 540 iPads for students and 40 teacher devices. Enrollment goal has been met with for being accepted with the school. Families are slow to get in information due to COVID-19, but the school is still staying engaged with families. Kindergarten is double the size that was originally expected. Conversations with uniform vendors are occurring. Board would like to purchase uniforms to initiate uniform swap.

3. CARDINAL CHARTER ACADEMY

a. Principal Report

Principal Rebecca Draper spoke about the work that teachers did in order to get digital learning implemented with parents quickly. Feedback as be overwhelmingly positive and teachers have been able to adapt to the needs of families and students. The school is working to determine grades as the 3rd quarter ends today. Students will have Spring Break next week with new digital content available for students after the break.

4. FINANCIAL STATEMENTS – YTD FEBRUARY 29, 2020

Keith Geddings presented financial reports for the period ending February 29, 2020.

MOTION: Motion was made by Alex Krawchick and seconded by Candi Hughes to approve the financial reports ending February 29, 2020. Motion passed unanimously.

III. BOARD DISCUSSION ITEMS

1. OLD BUSINESS

a. Technology task force update

Laptop carts were received. 34 devices were loaned out to families who needed them during this time.

2. NEW BUSINESS

b. Employee Hiring documents

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve an updated Employee Hiring document for its school with the edits recommended by counsel. Motion passed unanimously.

c. CCA enrollment and admissions policy

MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve an updated Enrollment and Admissions policy for Cardinal Charter Academy. Motion passed unanimously.

d. RTO #1 resubmission

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the following items for RTO #1 resubmission with edits from counsel: Structure Length of Day, Admissions and Lottery Policy, Grievance Policy, Student Enrollment in EOC Courses Policy, Students Records Retention Policy, Board Evaluation Tool, WEND enrollment application, Wendell Falls Testing Outline Motion passed unanimously.

e. RTO #2 submission

MOTION: Motion was made by Alex Krawchick and seconded by Candi Hughes to opt out of the State Health Plan and the State Retirement Plan. Motion passed unanimously.

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the following items for RTO #2 submission: Testing material storage on site policy, EC-Discipline Policy, EC-Confidentiality Policy, EC-Maintenance of Effort, Grading Scales Policy, Report Cards Policy, Student Promotion and Retention Policy, Staff Evaluation, Family and School Communication Policy, Campus Visitor Policy, and Licensure Renewal Plan. Motion passed unanimously.

IV. PUBLIC COMMENTS

There were no public comments

V. CLOSED SESSION

There was no closed session.

VI. ADJOURNMENT

MOTION: Motion was made by Megan Christie seconded by Alex Krawchick to adjourn the meeting of the Triangle Charter Education Association. The meeting adjourned at 7:04 p.m.



Cardinal Charter Academy
Board of Directors Meeting
April Meeting Minutes
April 1, 2020

NEXT MEETING:

Wednesday, May 6, 2020 @ 5:30 p.m.
Cardinal Charter Academy

Megan Christie, Board Secretary

Date