

**MEETING HELD AT:**

Via ZOOM

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor   President	X		3/1/22
Alex Krawchick   Vice-President	X		3/1/21
Candi Hughes   Treasurer	X		9/1/23
Megan Christie   Secretary	X		3/1/22
Elaine Shamel   Director	X		3/1/22

**NON-BOARD MEMBERS ATTENDING:**

1. Alicia Allen, Administrative Assistant – Cardinal Charter Academy
2. Shauna Bell, Governor Board Liaison – CSUSA
3. Sandy Castro, Business Development - CSUSA
4. Leah Dellicarpini, Chief of Strategy – Launched Solutions
5. Rebecca Draper, Principal – Cardinal Charter Academy
6. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
7. Stephanie Klinger, Assistant Principal – Cardinal Charter Academy
8. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog
9. Chris Watson, IT manager – Cardinal Charter Academy
10. Dr. Corbet Wilson, Academic – CSUSA
11. Cande Killian-Woods, Deputy Director of Operations – CSUSA

**I. ADMINISTRATIVE**

1. CALL TO ORDER

Pursuant to public notice, Board President, Allen Taylor, called the meeting to order at 1:00 p.m.

2. ROLL CALL

Roll call was held, and quorum was established.

**II. BOARD DISCUSSION ITEMS**

UPDATE ON COVID-19

Principal Rebecca Draper provided the Board an update on the distance learning plan for Cardinal Charter Academy. All students have devices through personal or checked out from the school. The EC Coordinator is providing specialized instruction based on IEPs using Zoom each day. EC staff is also working with Kerr Connect regarding providing related services and they are monitoring for possible compensatory education needs. The school counselor is reaching out to families regarding any need for meals; has done some home deliveries of meals; and has made some referrals to other agencies. Stephanie Klinger demonstrated the learning platform we are using for teachers to remain engaged with students and parents and deliver instruction. Some

teachers are using ZOOM for class meetings. Dr. Draper reported that the school has been in touch with all families except about forty and those efforts are ongoing.

There was a discussion about how much staff members are coming into the building and the need to make sure we are complying with the Executive Order, county and other requirements. The Board expressed the desire to limit the amount of time the building is open as much as possible.

**III. ADJOURNMENT**

**MOTION: Motion was made by Megan Christie seconded by Candi Hughes to adjourn the meeting of the Triangle Charter Education Association. The meeting adjourned at 1:48 p.m.**

**NEXT MEETING:**

Wednesday, April 1, 2020 @ 5:30 p.m.  
Cardinal Charter Academy

Megan Christie, Board Secretary

Date