

MEETING HELD AT:

Cardinal Charter Academy
1020 St. Charles Place, Cary, NC, 27513

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President	X		3/1/22
Alex Krawchick Vice-President	X		3/1/21
Candi Hughes Treasurer	X		9/1/23
Megan Christie Secretary	X		3/1/22
Elaine Shamel Director		X	3/1/22

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Rebecca Draper, Principal – Cardinal Charter Academy
4. Keith Geddings, Senior Financial Analyst – CSUSA
5. LaShonda Hester, Principal – Cardinal Charter Academy at Wendell Falls
6. Gina Merrell, Federal Programs Manager – CSUSA
7. Renee Michels-Ford, Carolina State Finance Director – CSUSA
8. David Morgan – 10jinsolutions
9. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog
10. Dr. Corbet Wilson, Academic – CSUSA
11. Cande Killian-Woods, Deputy Director of Operations – CSUSA

I. ADMINISTRATIVE

1. CALL TO ORDER

Pursuant to public notice, Board President, Allen Taylor, called the meeting to order at 5:36 p.m.

2. ROLL CALL

Roll call was held, and quorum was established.

3. MISSION STATEMENT

Allen Taylor read the mission statement.

4. APPROVAL OF THE AGENDA

MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve the agenda as amended. Motion passed unanimously.

AMENDMENTS:

- Move Financial report to the beginning of the agenda
- Move Technology task force update to the beginning of the agenda

- Add Emergency Preparedness guidelines to new business

5. APPROVAL OF THE FEBRUARY 5, 2020 MEETING MINUTES

MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve the minutes of the February 5, 2020 pending any edits made by Donna Rascoe. Motion passed unanimously.

II. MANAGEMENT REPORTS

1. NORTH RALIEGH SITE UPDATE

Nick Diamond provided an update on potential sites being investigated for the school.

2. CARDINAL CHARTER ACADEMY @ WENDELL FALLS

a. Facilities – Nick Diamond provided an update on construction and presented a site plan with traffic and workflow. Construction is on track.

b. Marketing and Enrollment

Principal 99% enrollment. Overenrolled with kindergarten 30% ED. There have been a number of information sessions with additional being finalized over the next months.

3. CARDINAL CHARTER ACADEMY

a. Principal's Report

Principal Draper reported on academic – NC checkin data was returned. Using updated data to regroup for Cardinal time. Reassessment will happen 4 weeks. Enrollment is going well everywhere except for 3 grades. Will push K to 150. Still having tours in the school that are going well. Additional information sessions.

4. FINANCIAL STATEMENTS – YTD JANUARY 31, 2020

Keith Geddings presented financial reports for the period ending January 31, 2020.

MOTION: Motion was made by Candi Hughes and seconded by Megan Christie to approve the financial reports ending January 31, 2020. Motion passed unanimously.

5. FEDERAL PROGRAMS

Gina Merrell provided an update on funding items.

III. BOARD DISCUSSION ITEMS

1. OLD BUSINESS

There was no old business

2. NEW BUSINESS

a. Child Sex abuse and Sex trafficking Policy

MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve the Child Sex abuse and sex trafficking policy with the edit from Donna Rascoe to change represented to operated in the policy. Motion passed unanimously.

b. Technology task force update

The technology task force has been focused on three items:

- Providing Cardinal Charter Academy IT support admin access to Chrome books. Cart for 46 Chrome Books has been ordered and will be set up at the school. CSUSA will also apply for the E-rate.
- Ensure sufficient bandwidth to support additional devices. Worked with the provider to ensure the correct strength of the signal and internal checks for access points. Appears that the signal coming into the building is enough. Continuing to troubleshoot with local technician and vendors to understand additional infrastructure needed to support additional devices. Current structure can support the additional devices.
- Technology acquisition – decision on what technology to order, iPads, Chrome Books

c. Emergency Preparedness plan

Working school by school to put together packages of work if kids need to be home for long periods of time. Plan will be reviewed with Principal Draper.

d. RTO update

Extension to March 11, 2020. Donna will review before submission as draft.

IV. PUBLIC COMMENTS

There were no public comments

V. CLOSED SESSION

There was no closed session.

VI. ADJOURNMENT

MOTION: Motion was made by Megan Christie seconded by Alex Krawchick to adjourn the meeting of the Triangle Charter Education Association. The meeting adjourned at 7:18 p.m.

NEXT MEETING:

Wednesday, April 1, 2020 @ 5:30 p.m.
Cardinal Charter Academy

Megan Christie, Board Secretary

Date