

MEETING HELD AT:

Cardinal Charter Academy
1020 St. Charles Place, Cary, NC, 27513

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President	X		3/1/22
Alex Krawchick Vice-President	X		3/1/21
Candi Hughes Treasurer		X	9/1/23
Megan Christie Secretary	X		3/1/22
Elaine Shamel Director	X		3/1/22

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Leah Dellicarpini, Chief of Strategy – Launched Solutions
3. Nick Diamond – Red Apple Development
4. Rebecca Draper, Principal – Cardinal Charter Academy
5. Keith Geddings, Senior Financial Analyst – CSUSA
6. Myrna Laine-Hypolite, VP of Finance – CSUSA
7. Renee Michels-Ford, Carolina State Finance Director – CSUSA
8. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog

I. ADMINISTRATIVE

1. CALL TO ORDER

Pursuant to public notice, Board President, Allen Taylor, called the meeting to order at 5:34 p.m.

2. ROLL CALL

Roll call was held, and quorum was established.

3. MISSION STATEMENT

Allen Taylor read the mission statement.

4. APPROVAL OF THE AGENDA

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the agenda as amended. Motion passed unanimously.

AMENDMENTS

- ADD TECHNOLOGY UPDATE

5. APPROVAL OF THE DECEMBER 4, 2019 MEETING MINUTES

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the minutes of the December 4, 2019 pending technical edits by Donna Rascoe. Motion passed unanimously.

II. MANAGEMENT REPORTS

1. CARDINAL CHARTER ACADEMY @ WENDELL FALLS

a. Facilities

Nick Diamond provided an update on construction of the building. Rain has caused a loss of 8 days. The scheduled allotted for some delay, therefore construction is still on track. The slab should be poured by February 1, 2020.

b. Marketing – Marketing strategies and information session information was presented.

c. Enrollment – Enrollment target is 615. Currently have received 329 applications.

d. Principal Search – Leah Dellicarpini reported that there is a LAC on January 16, 2020 with 10 candidates.

2. CARDINAL CHARTER ACADEMY

a. Principal's Report

Principal Becky Draper reported that enrollment projection is 950, with 382 returning and 227 applications. Working on keeping website updated, social media and referral partners. There will be at least 2 info-sessions/month. Dr. Draper also presented the plan for teachers to target areas to ensure growth of students. Leah Dellicarpini spoke about options to update technology within the school.

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to nominate Alex Krawchick to lead a technology task force to determine the technology strategy for all schools overseen by the Triangle Charter Education Association Board. Motion passed unanimously.

3. NORTH RALEIGH

Nick Diamond provided an update on potential sites for North Raleigh.

4. FINANCIAL STATEMENTS – YTD NOVEMBER 2019

Keith Geddings presented financial reports for the period ending November 30, 2019.

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the financial reports ending November 30, 2019. Motion passed unanimously.

III. BOARD DISCUSSION ITEMS

1. OLD BUSINESS

There was no old business

2. NEW BUSINESS

a. North Raleigh

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to request a one-year delay for North Raleigh Charter. Motion passed unanimously.

IV. PUBLIC COMMENTS

There were no public comments

V. CLOSED SESSION

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to go into closed session pursuant to North Carolina G.S. section 143-318.11(a)(1) to discuss confidential personnel matters that are confidential pursuant to North Carolina G.S. section 115C-218.25 and North Carolina G.S. section 115C-319. The motion passed unanimously. Closed session began at 7:18 p.m.

No action was taken in closed session.

MOTION: Motion was made by Alex Krawchick seconded by Megan Christie to return to open session. The Board returned to open session at 7:29 p.m. Motion passed unanimously.

VI. PERSONNEL

MOTION: Motion was made by Elaine Shamel seconded by Megan Christie to hire the following teachers: Stephanie Miller and Lori Tryon. Motion passed unanimously.

VII. ADJOURNMENT

MOTION: Motion was made by Alex Krawchick seconded by Megan Christie to adjourn the meeting of the Triangle Charter Education Association. The meeting adjourned at 7:56 p.m.

NEXT MEETING:

Wednesday, February 5, 2020 @ 5:30 p.m.
Cardinal Charter Academy

Megan Christie, Board Secretary

Date