

MEETING HELD AT:

Cardinal Charter Academy
1020 St. Charles Place, Cary, NC, 27513

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President	X		3/1/22
Alex Krawchick Vice-President	X		3/1/21
Candi Hughes Treasurer	X		9/1/23
Megan Christie Secretary	X		3/1/22
Elaine Shamel Director	X		3/1/22

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Sandy Castro, Deputy State Director – CSUSA
3. Leah Dellicarpini, Chief of Strategy – Launched Solutions
4. Nick Diamond, Facilities – CSUSA
5. Rebecca Draper, Principal – Cardinal Charter Academy
6. Candace Gatewood, Regional Enrollment Marketing Specialist – CSUSA
7. Keith Geddings, Senior Financial Analyst – CSUSA
8. Stephanie Klinger, Assistant Principal – Cardinal Charter Academy
9. Myrna Laine-Hypolite, VP of Finance – CSUSA
10. Renee Michels-Ford, Carolina State Finance Director – CSUSA
11. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog
12. Dr. Corbet Wilson, National Senior Director of Curriculum & Instruction – CSUSA

I. ADMINISTRATIVE

• **CALL TO ORDER**

Pursuant to public notice, Board President, Allen Taylor, called the meeting to order at 5:31 p.m.

• **ROLL CALL**

Roll call was held and quorum was established.

Mission statement

Allen Taylor read the mission statement.

• **APPROVAL OF THE AGENDA**

MOTION: Motion was made by Alex Krawchick and seconded by Elaine Shamel to approve the agenda as amended. Motion passed unanimously.

AMENDMENT:

- ADD RTO PROCESS UNDER WENDELL FALLS

○ ADD AN UPDATE TO NORTH RALEIGH TO THE AGENDA BEFORE THE PRINCIPAL REPORT

- APPROVAL OF THE OCTOBER 2, 2019 MEETING MINUTES AND OCTOBER 7, 2019 SPECIAL MEETING MINUTES

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the minutes of the October 2, 2019 meeting and the October 7, 2019 special meeting pending edits from Donna Rascoe and Megan Christie. Motion passed unanimously.

II. NORTH RALEIGH SITE SEARCH

Nick Diamond provided an update on the site search for North Raleigh. Looking at the original site location on Galaxy Drive and Fall Gate along with location owned by Lowe's. The site plan is being designed to ensure that school traffic will not interfere with delivery traffic.

III. WENDELL FALLS UPDATE

WENDELL FALLS UPDATE

Nick Diamond reported that all permits for Wendell Falls are in hand with materials being loaded on site this week. Sandy Castro reported on the location for the temporary site for the schools, located in Knightdale. 6 information sessions have been scheduled with the first one on November 18, 2019 – in Farm House. Candace Gatewood spoke about the marketing efforts for Wendell Falls.

IV. PRINCIPAL REPORT

ACADEMIC, ENROLLMENT AND SCHOOL UPDATES

Principal Draper shared that the school performance grades will be posted on the state website soon. This report illustrates the 24.6% increase in growth experienced for the 2018-2019 school year. NWEA beginning of year (BOY) data is available. Comparing to NWEA end of year (EOY) for reading (75%), there is a 5% increase in ELA for reading grades 3-8. BOY for Math shows a 2% decrease from EOY. The goal for ELA and Math is 85% - which will produce an "A" school. The school is continuing to enroll students and providing school visits and information sessions.

V. FINANCIAL REPORT

YTD SEPTEMBER 2019

Renee Michels-Ford presented financial reports for the period ending September 30, 2019.

MOTION: Motion was made by Alex Krawchick and seconded by Candi Hughes to approve the reports ending September 30, 2019. Motion passed unanimously.

VI. BOARD BUSINESS

- OLD BUSINESS
There was no old business
- NEW BUSINESS
 - RTO documents

MOTION: Motion was made by Alex Krawchick and seconded by Candi Hughes to approve the following policies and Ready-to-open documents pending technical changes by Donna Rascoe and Megan Christie: 2020-2021 School Calendar, Board Relationship Policy with School Affiliated Entities, Criminal Background for Volunteers Policy, 2020-2021 Testing Calendar, Employee Agreement Policy, Evaluation tool for Board Self-evaluation, Evaluation tool for principal, Testing accountability coordinator job description, Third Party Contract Policy, Purchasing Policy, Access to Funding and petty cash policy, Grievance for families and employees policy, fiscal management federal grants policy, records retention policy.

VII. PUBLIC COMMENTS

There were no public comments

VIII. ADJOURNMENT

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to adjourn the meeting of the Triangle Charter Education Association. The meeting adjourned at 7:27 p.m.

NEXT MEETING:

Wednesday, December 4, 2019 @ 5:30 p.m.
Cardinal Charter Academy

Megan Christie, Board Secretary

Date