

MEETING HELD AT:

Cardinal Charter Academy
1020 St. Charles Place, Cary, NC, 27513

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President	X		3/1/22
Alex Krawchick Vice-President	X		3/1/21
Candi Hughes Treasurer	X		9/1/23
Megan Christie Secretary	X		3/1/22
Elaine Shamel Director	X		3/1/22

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Sandy Castro, Deputy State Director – CSUSA
3. Nick Diamond, Facilities – CSUSA
4. Rebecca Draper, Principal – Cardinal Charter Academy
5. Oscar Hidalgo, Financial Analyst – CSUSA
6. Gretchen Judd, Enrollment Specialist – CSUSA
7. Renee Michels-Ford, Carolina State Finance Director – CSUSA
8. Chuck Nusinov, State Director – CSUSA
9. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog

I. ADMINISTRATIVE

- **CALL TO ORDER**
Pursuant to public notice, Board President, Allen Taylor, called the meeting to order at 5:32 p.m.
- **ROLL CALL**
Roll call was held and quorum was established.
- **APPROVAL OF THE AGENDA**
MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to approve the agenda as presented. Motion passed unanimously.
- **APPROVAL OF THE AUGUST 7, 2019 MEETING MINUTES**
MOTION: Motion was made by Megan Christie and seconded by Alex Krawchick to approve the minutes of the August 7, 2019 meeting pending edits from Megan Christie and Donna Rascoe. Motion passed unanimously.

- BOARD DEVELOPMENT

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve Candi Hughes as a new Board member. Motion passed unanimously.

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to accept the resignation of Drew Baumgartner. Motion passed unanimously.

- BOARD ELECTIONS

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to elect the Board positions below for the next year. Motion passed unanimously.

President – Allen Taylor
Vice-President – Alex Krawchick
Treasurer – Candi Hughes
Secretary – Megan Christie

II. SCHOOL REPORTS

- PRINCIPAL'S REPORT

Rebecca Draper confirmed that there will be no school tomorrow due to Hurricane Dorian. Informed on the official performance results that the school met growth in Reading and exceeded growth in Math and the school grade is a "B". Principal Draper said that this was the best start that the school has had so far.

- MARKETING & ENROLLMENT UPDATE

Rebecca Draper reported that enrollment is down, however, there are events planned for this weekend to help get information out in the community about the school. Principal Draper spoke to the parent of every student who did not return to gather information on withdrawals. Students are still being enrolled.

- AIG PLAN APPROVAL

Rebecca Draper presented the AIG plan for Board approval.

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to approve the Cardinal AIG plan as presented. Motion passed unanimously.

III. FINANCIAL REPORT

- YTD JUNE FINANCIALS

Oscar Hidalgo presented reports for the period ending June 30, 2019.

MOTION: Motion was made by Alex Krawchick and seconded by Elaine Shamel to approve the reports for the period ending June 30, 2019. Motion passed unanimously.

IV. READY TO OPEN

- TRAINING SCHEDULE
 - Sandy Castro informed the Board that at least 1-2 members should attend the meetings. Board members were asked to look at the schedule to determine which meetings they will attend.
 - Sandy Castro reported that she would take care of the EpiCenter request for the Wendell Falls name change

V. FACILITIES REPORT

- SITE PLAN

Nick Diamond informed the Board that the property for Wendell Falls was closed and ground breaking will begin in November. There was discussion on the layout of the building to have a full understanding of the building design. Nick also discussed the potential site for the North Raleigh school.

VI. BOARD MATTERS

- OLD BUSINESS
 - **Kaleidoscope Center – request for articulation**

The Board discussed the possibility for articulation agreements with Kaleidoscope Charter. Donna Rascoe spoke on additional articulation agreements made with other schools. The Board will get additional information from the Kaleidoscope Board to make a final decision.
 - **Delay request for North Raleigh**

This item was moved to the October Board meeting
- NEW BUSINESS
 - **Lease agreement for Wendell Falls**

Motion: Motion made by Alex Krawchick and seconded by Megan Christie to approve the lease for Wendell Falls with the edits by Donna Rascoe. Motion passed unanimously.
 - **Name change for Cardinal Charter Academy and North Raleigh**

This item was moved to the October Board meeting

VII. PUBLIC COMMENTS

There were no public comments

VIII. CLOSED SESSION

MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to go into closed session for personnel matters pursuant to G.S. 115C-218.25. Closed session began at 7:34 p.m. Motion passed unanimously.

No action was taken in closed session.



MOTION: Motion was made by Alex Krawchick and seconded by Megan Christie to return to open session. The Board returned to open session at 7:42 p.m. Motion passed unanimously.

IX. ADJOURNMENT

MOTION: Motion was made by Alex Krawchick and seconded by Elaine Shamel to adjourn the meeting of the Triangle Charter Education Association. The meeting adjourned at 7:43 p.m.

NEXT MEETING:

Wednesday, October 2, 2019 @ 5:30 p.m.
Cardinal Charter Academy

Megan Christie, Board Secretary

Date