



MEETING HELD AT:

Cardinal Charter Academy
 2010 St. Charles Place, Cary, NC, 27513

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Allen Taylor President		X	March 2022
Alex Krawchick Vice-President	X		March 2021
Drew Baumgartner Treasurer		X	March 2021
Megan Christie Secretary	X		March 2022
Elaine Shamel Director	X		March 2022

NON-BOARD MEMBERS ATTENDING:

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Sandy Castro, Deputy State Director – CSUSA
3. Nick Diamond, Facilities – CSUSA
4. Rebecca Draper, Principal – Cardinal Charter Academy
5. Oscar Hidalgo, Financial Analyst – CSUSA
6. Stephanie Klingler, Assistant Principal – Cardinal Charter Academy
7. Renee Michels-Ford – Carolina State Finance Director, CSUSA
8. Kimberly Penman, Gifted Coordinator – Cardinal Charter Academy
9. Donna Rascoe, Esq., Board Attorney – Cranfill, Sumner and Hartzog

I. ADMINISTRATIVE

- CALL TO ORDER
 Pursuant to public notice, Board Treasurer, Alex Krawchick, called the meeting to order at 5:42 p.m.
- ROLL CALL
 Roll call was held and quorum was established.
- APPROVAL OF THE AGENDA
MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to approve the agenda as amended. with changes where action items were moved to the beginning of the meeting and a facilities update was added. Motion passed unanimously.
 - AMENDMENT:
 - Action items were moved to the beginning of the agenda
 - Nick Diamond was added to provide a facilities update
- APPROVAL OF THE JUNE 5, 2019 MEETING MINUTES
MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to approve the minutes of the June 5, 2019 meeting pending edits. Motion passed unanimously.

II. SCHOOL REPORTS

- PRINCIPAL'S REPORT

Rebecca Draper reported on a successful summer reading camp. There was a lot of amount of work during the summer with school administrator with working through handbook and expectations of students. Next year focal points will be standards-based curriculum, AIG program, project-based learning, and character education. Currently preparing for new teacher orientation.

- MARKETING & ENROLLMENT UPDATE

Rebecca Draper spoke on enrollment numbers and are still above target. Dr. Draper followed up with parents who are not returning and received good responses from families.

- HISTORICAL APPLICATION & ENROLLMENT PERFORMANCE

Data was reviewed by the Board.

- SCHOOL HANDBOOK

Rebecca Draper spoke on changes to discipline chart, added an additional column to include teacher actions that can do before it gets to the administrator.

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to approve the 2019-20 handbook pending suggested changes and final approval by Donna Rascoe. Motion passed unanimously.

III. FACILITIES UPDATE

- WENDELL FALLS

Nick Diamond spoke about the new floor plan than current building, this will be like a school outside of Tampa. Will provide an update during subsequent meetings.

IV. BOARD MATTERS

- OLD BUSINESS

- **Name change for Wendell Falls Charter Academy**

- There is a need to change the name of the charter school to avoid any potential legal implications with the developer of Wendell Falls. The name cannot begin with Wendell Falls, but can include "at Wendell Falls".

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to change the name to Cardinal Charter Academy at Wendell Falls. Motion passed unanimously.

- **Request for delay (North Raleigh Charter)**

This agenda item was moved to the next meeting.

- NEW BUSINESS

Donna Rascoe brought up the Ready to Open process. Sandy Castro spoke on the requirements from The Office of Charter Schools. The Board will need to attend 5 meetings from September – January. First meeting is on Governance – Sandy recommends that all members make every effort to plan to attend the first session.

V. PUBLIC COMMENTS

There were no public comments

VI. CLOSED SESSION

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to go into closed session for personnel matters pursuant to G.S. 115C-218.25. Motion passed unanimously.

No action was taken in closed session.

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to return to open session. Motion passed unanimously.

VII. PERSONNEL UPDATES

MOTION: Motion was made by Megan Christie and seconded by Elaine Shamel to approve the hiring of Michelle Kendall, Samantha Dees, Ashley Jacobs, Jordan Kerr, Paul Reynolds, Nicholas Shabrack, and Aniya Wood-Reynolds. Motion passed unanimously.

VIII. ADJOURNMENT

Alex Krawchick declared the meeting of the Triangle Charter Education Association board meeting adjourned at 7:19 pm.

NEXT MEETING:

Wednesday, September 4, 2019 @ 5:30 p.m.
Cardinal Charter Academy



Megan Christie, Board Secretary

10/1/19

Date